



La Sierra  
UNIVERSITY

NORTH AMERICAN DIVISION  
SDA ADMINISTRATOR'S CREDENTIAL

ADMINISTRATION AND LEADERSHIP  
SCHOOL OF EDUCATION

LA SIERRA UNIVERSITY  
SCHOOL OF EDUCATION  
4500 RIVERWALK PARKWAY  
RIVERSIDE, CA 92515

## DESCRIPTION

There are three administrative credential programs that have been designed for staff serving in leadership roles in the education system of the North American Division of the Seventh-day Adventist Church. These are known as endorsement programs and involve a range of requirements as outlined below. The programs are as follows:

- Principal Endorsement
- Supervisor of Instruction Endorsement
- Superintendent of Schools Endorsement

## PREREQUISITES AND REQUIRED COURSES

1. Candidates must hold an SDA Professional Teaching Certificate.
2. Have a master's degree.
3. Have completed 27-quarter units of graduate courses in the areas of curriculum, school administration, supervision, school law, school finance, school facilities planning, personnel administration, field experience, school public relations, and religious education.
4. Provide evidence of having successfully completed the California Basic Educational Skills Test (CBEST).

## PRINCIPAL

- |  |      |          |         |
|--|------|----------|---------|
| • Curriculum Planning                                | EDCI | 514      | 3 units |
| • Supervision of Instruction                         | EDAD | 545      | 3 units |
| • Legal Aspects of (Private) Education ^             | EDAD | 574(645) | 3 units |
| • School Administration, K-12                        | EDAD | 576      | 3 units |
| • School Finance                                     | EDAD | 579      | 3 units |
| • Personal and Philosophical Aspects of Leadership * | EDAD | 540      | 3 units |
| • The Human Resources Function in Education *        | EDAD | 570      | 3 units |

- Educational Organization and Leadership \*      EDAD    524      3 units
- Supervised Field Experience at the School Level \*      EDAD    578      3 units

## ASSOCIATE SUPERINTENDENT

ALL THE ABOVE (REQUIRED AND RECOMMENDED) PLUS A MINIMUM OF THREE ADDITIONAL COURSES (9 CREDITS) ONE FROM EACH OF THE FOLLOWING:

- School Administrative Elective      EDAD      3 units
- Curriculum Elective      EDCI      3 units
- Supervision and Evaluation of Instructional Personnel      EDAD    674      3 units

## SUPERINTENDENT OF SCHOOLS

ALL THE COURSES LISTED ABOVE PLUS:

- School Business and Facilities Management      EDAD    684      3 units
- Three consecutive years of successful school administration or supervision of instruction

## TOTAL : 39 GRADUATE UNITS

\* Not required, but recommended

^ Choose one of two courses to fulfill requirement

## ACCREDITATION

La Sierra University's SDA credential program is approved by the North American Division of the Seventh-day Adventist Church.

## COMBINING YOUR CREDENTIAL PROGRAM WITH A DEGREE PROGRAM IN ADMINISTRATION AND LEADERSHIP

Individuals pursuing administrative credentials may incorporate credential requirements as a part of a degree program. All of the courses for the Preliminary Administrative Credential program will also apply to degree programs at La Sierra.

## ADMISSION

La Admissions to the School of Education for graduate studies is determined by the Admissions Committee of the School based on the following factors:

- Completion of a bachelor's degree at an accredited institution of higher learning.
- Portfolio to include:
  - GRE general score.
  - Letters of recommendation.
  - Satisfactory Interview with advisor from the department.
- Academic record with GPA of 3.0 or higher for a Bachelor's degree.
- Demonstration of satisfactory English language proficiency (for non-English language applicants).