

## REIMBURSABLE EXPENSE RATES

Effective July 1, 2022  
(Subject to revision)

### Automobile Mileage Rates

In All of United States	.625
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### Per Diem

Full Amount (no meals)	50.00
Fully Entertained	16.00
Single Meal	25.00

### Special Authorized Travel (Moving and spouse travel allowance)

Employee and Spouse*	75.00
Each Accompanying Child**	25.00
When Fully Entertained - Family	25.00

### Hotel/Motel

Actual reasonable expenses

Lodging with Relatives or Friends in Lieu of Hotel/Motel (Flat allowance - no receipt required)	20.00
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### Reimbursement in Lieu of Air Fare

For trips outside the Southern California area where it is faster and less expensive to travel by air than to drive, LSU will reimburse round trip coach air fare in lieu of mileage. Per Diem and motel reimbursement will be paid on the basis of flying rather than on the time and cost involved with driving.

\*Limited to approved moving expenses falling within the moving expense policy, or approved spouse travel allowance.

\*\*Limited to approved moving expenses falling within the moving expense policy.