La Sierra UNIVERSITY
Office of Student Financial Services

ID #: _____ NAME: _____ PHONE: _____

Student Financial Information Release Form

FERPA - The Family Educational Rights and Privacy Act - FERPA is a federal law designed to protect the privacy of students' educational records. Educational records include any student information submitted to or held by La Sierra University. Information can be recorded in any way, including records produced by handwriting, computer, or email. Under certain circumstances, aid granting authorities such as the federal government may request and receive student information. Other than the following parental exception, it is a violation of federal law for La Sierra University to release student information to any individual unless they are granted permission by the student.

Parents' Request for Information Under FERPA - Under FERPA regulations, parents who claim the enrolled student on their federal income tax forms, are entitled to access student information. Parents who do not claim the enrolled student on their federal tax forms are not entitled to access information without express permission in writing from the student.

If you have any questions regarding FERPA please contact SFS at (951) 785-2175.

(The form below, when signed by the student, allows La Sierra to release selected student information to the person(s) indicated, for each academic year, unless the student chooses to decline release of information.)

◯ **I decline the release of information.**

◯ **I hereby grant the following individual(s) access to my financial aid and student account information for each academic year. And, I understand that by including the e-mail contact below, I explicitly grant permission to communicate my financial information via e-mail to the individual(s).**

AUTHORIZED INDIVIDUAL INFORMATION:

Name: _____ Relationship: _____

Address: _____ Phone: _____

_____ E-mail: _____

Choose ONE Secret Question: *Answer:*

In what city was the student born? _____

What is student's pet's name? _____

What is student's favorite color? _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

_____ E-mail: _____

Choose ONE Secret Question: *Answer:*

In what city was the student born? _____

What is student's pet's name? _____

What is student's favorite color? _____

☐ *I understand that my choice to authorize release of financial aid and student account information or decline thereof will remain in effect, unless, or until, I choose to cancel or provide updated information in writing.*

_____ _____

Student's Signature Date

Return to: La Sierra University, Student Financial Services, 4500 Riverwalk Parkway, Riverside CA 92515-8247 Ph: (951) 785-2175 Fax: (951) 785-2942

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