



Payroll Deduction Authorization

Charitable gifts from faculty and staff provide valuable resources for University programs and are essential to raising external support from corporations and private foundations. Giving through payroll deduction is a simple way to make a difference throughout the year. Just fill in the form below and return it to the Office of University Advancement. If you have any questions, please contact us at 951-785-2500 or advancement@lasierra.edu.

Name of Employee: _____

ID#: _____

Designation of Gift:

Name of Fund	Amount per pay period
LA SIERRA ANNUAL FUND	\$
Capital Campaign: Price Science Complex	\$
Capital Campaign: School of Business/Rubin Hall	\$
Capital Campaign: Natural Sciences	\$
Other Program/Project:	\$

Total amount to be deducted each pay period: \$_____

Total amount to a limit of: _____

Date to initiate payroll deduction: _____

Actual start date may vary according to date of receipt and the payroll cycle.

Date to terminate: _____

Payroll deduction will continue until you instruct Payroll to stop or until your total amount is reached.

Signature: _____ Date: _____

Thank you

Office of University Advancement

Routing

Dept.	Signature
Advancement	
Payroll	