

CENTER FOR STUDENT ACADEMIC SUCCESS

Self-Service Degree Works

| Degree | eWorks is a tool students can use to track progress in their programs. | Note: this tool is still under construction and info is subject to change. |
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| 1 | Log into your Self-Service account at <u>www.lasierra.edu/selfservice</u> OR select Self-Service from the Quick Links menu on the La Sierra homepage (<u>www.lasierra.edu</u>). | User Login Please enter your user Identification Number (ID) and your Personal Identification Number (PIN). When finished, click Login. When you are finished, please Exit and close your browser to protect your privacy. USER ID: |
| | To login, use your Student ID number and Digit-only Password <i>OR</i> your Digital User Name and Password (e.g. email username and password). | Password: Login Forgot Password? |
| 2 | From the Main Menu, select Students . | Main Menu Strange Personal Lof writion, Register, View your academic records and Financial Aid Faculty & Advisors Display student information; Display your class list; Display waitlisted students; Enter grades; Process registration overrides; Process a student's registration; Display your security setup. |
| 3 | From the Students menu, select DegreeWorks . | AT&T Wireless Portal Discourse University Students Degree Works Degree Works |
| 7 | Your program audit (i.e. Worksheet) should now appear. | Find Student ID H Name H Degree Major Level Student Class Level Last Audit Last Refresh Image: Class Level Worksheets Planner Notes Petitions GPA Calc Process Ner Polode program dons Class Listory Worksheets Exudent View View Save as DOI Process Ner Polode program dons Class Listory History La Sierra University DWPRDN Environment Work Ahead Classification Degree Look Ahead College History History Heids Graduation Status |
| 9 | Reviewing Program Listing Review major , degree , etc. to ensure accuracy. To view multiple programs, choose from the pull-down menu beneath Degree and select a different degree program Banner code ("5" for B.S., "6" for B.A., "3" for Pre- Professional Program). | Find Student ID H Name > >> Degree Major >> Estudent Class Lavel Last Audit Last Refresh Image: Class Lavel Last Audit Last Refresh Image: Class Lavel Image: Class Lavel Last Audit Last Refresh Image: Class Lavel |
| | Students needing to change programs, advisors, or bulletin (catalog) years may submit a Change of Major request at <u>www.lasierra.edu/advising</u> . NOTE: Students changing to or from the Criminal Justice degree program MUST contact Office of Admissions directly: (951) 785-2176. | Student View A020768 as of 10/10/2012 at 11:29 What II Student Look Ahead Degree Classification College Advisor Major Ureal GPA Minor Holds Graduation Status |
| 10 | Reviewing a Degree Audit (i.e. Worksheet) A progress bar estimates a student's progress toward completion of the currently displayed program(s) below. | Requirements 57% Legend Complete S Currently Registered REG Currently Registered * Prerequisite Needed Occ Complete S Narty Complete - see advicor # Any Discipline/Course Number * |
| | The legend explains what each symbol means. | Academic Year: 2010-2011 Units Required: 190 GPA: 3100 Units Applied: 148 |
| | Each section in the audit Worksheet (called a block) lists the requirements for that specific section. | Unset conditions for this set of requirements: A neinman of 130 units are required. You currently have 148,5, you off need at least 41.5 more unit. Considerational Studies Requirements Set Require the set of the set |
| | If you need clarification on requirements listed, contact Dahlie Conferido at <u>dconferi@lasierra.edu</u> or (951) 785-2452. If you believe requirements are listed incorrectly, contact the Office of the Registrar at (951) 785-2006. | Service Learning Requirements Service Learning sector Major Requirements Service Learning sector Model Service Learning sector Service Learning sector Service Learning sector Service Learning sector Model Service Learning sector Service Learning se |
| 11 | Printing, Saving, and Refreshing To print, click the Print link located near the top right-hand corner of the screen. To save, click the Save as PDF button near the top middle portion of the screen. If an update has been made after the date of Last Refresh , you may perform a manual Refresh by clicking (). | Back to Self-Service Transcript FAQ Help Print Field Student Uber H 4 Name Hajor Last Audert Class Level Last Audert Class Level Last Audert Class |
| 12 | To learn about other DegreeWorks features including Planner Notes What If visit www.lasierra.edu/registrar. | Pard Student ID H Name H Degree Major Level Level Let Audt Last Refresh Worksheets Flanner Notes VetRitions GPA Calc Ebdok is prepara doot Class History Worksheets Student View View Save as DDI Process New Ebdok is prepara doot Class History History Last Serra University DWPRDN Environment Student View Ab202958 as of 10/10/2012 at 11:29 Level Swist If Student Do Degree College Look Ahe ad College Advicor Major Obcert Side Minor Minor |

QUESTIONS? Call the Center for Student Academic Success (C-SAS) at (951) 785-2452, visit <u>www.lasierra.edu/csas</u>, e-mail us at <u>advising@lasierra.edu</u>, or go to Sierra Vista Hall (SVH) Room 114 for assistance. For campus maps, visit <u>www.lasierra.edu/campusmap</u>.