

RECOMMENDATION COMMITTEE

FORMS PACKET

2024-2025

This application form booklet is for use by the following pre-health professional programs: Medicine, Dentistry, Optometry, Pharmacy, and Veterinary Medicine.

Please fill out Forms Packet using Adobe Acrobat or an extension. We will not accept hand written physical packets.

It is recommended to start application before the start of Winter quarter to ensure you have enough time to complete and turn in by posted deadline.

Submission Instructions found in Manual.

FEE SCHEDULE

DEADLINES	TOTAL DUE
MARCH 8, 2024	\$100
JUNE 7, 2024	\$120
SEPTEMBER 6 2024	\$150
SEPTEMBER 13, 2024	\$200

DEADLINE: MARCH 8, 2024

FORM A: DEMOGRAPHICS

RECOMMENDATION PACKET - ENTERING CLASS: 2025

(Note: This is an application for a Recommendation Committee letter to be written on your behalf. It is not an application to a professional school.)

Full Legal Name:		UNIVERSITY ID#:	M: F: _
Pre-MED: Pre-DEN	NT: Pre-PHARM:	OTHER: (Specify) Pre	
GPA: Overall GPA:	Transfer GPA:	BCPM GPA:	(See FORM Db.)
Address (House Number and	1 Street):		
Address (City, State):			Zip:
Cell Phone #:	E-Mail # 1:	E-Mail # 2:	
Date of Birth:	Marital Status (optional):	Ethnicity:	
Undergraduate Major:	Currer	nt Advisor:	
Previous School (For Post-Ba	c and Transfer Students):	Graduatio	on Date:
Pastor's Name:	well and can attest to your commitr	hone/E-mail:	
- Tour rongious riminumoni			-
	uirements of the La Sierra Universitation that these minimum requirement etter on my behalf.		
Signature:		Date:	

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FORM B (a-c): PERSONAL STATEMENT, COMMITTEE QUESTIONS & RESUME

Name:		ID#:	Pre:
	Th f		#:41. ID

I. Form B(a) -PERSONAL STATEMENT

Submit a copy of your personal statement. Please note that this does not have to be the same one that you submit to the application service (AADSAS, AMCAS, PharmCAS, etc.). Please limit your statement to **two (2) pages.**

II. Form B (b)-COMMITTEE QUESTIONS

Provide answers to the following questions. Respond fully to each question and be prepared to discuss the questions and answers with the RC member who will interview you.

- 1) What have you done to demonstrate your passion for your chosen field (medicine, dentistry, pharmacy, veterinary medicine, etc.)? Give specific examples. How have you chosen to use your time outside of the classroom?
- 2) What do you foresee as your biggest challenge during your professional school years? Why?
- 3) What significance do you assign to your religious beliefs and how do they impact your preparation for your chosen career?
- 4) **How** has your academic program prepared you for your chosen profession? What specific classes do you think have been most helpful to get you ready for professional school?

III. Form B(c)-RESUME

Categories

- Required Areas:
 - Your name and address
 - Education— Include all undergraduate and graduate programs, as well as professional certificate programs, training certificates, etc.
 - o **Professional Experience**—Make separate sub-categories, as they apply. Include shadowing experiences.
 - O **Volunteering** This covers community service, charitable work and other humanitarian endeavors. Wherever possible, include # of hours, dates, etc. If you have done service learning, please list this in a separate category as "Service Learning."
- If applicable
 - o Work Experience—This covers all positions, including campus employment
 - Leadership/Extracurricular activities—Include leadership positions held, dates, projects worked on, etc.
 - o Research—Please include a brief explanation of your research project
 - o Award(s) and Achievement(s) This includes merit scholarships, the Dean's list, etc.

Signature: Date:	
Committee-Specific questions, and my Resume.	
I declare that I will submit, as separate documents, copies of my Personal Statement, Answers	to

FORM C(a) & C(b): COURSEWORK, TRANSCRIPT& BCPM CALCULATOR

				e the info	ormation	from prev	ious s	chools the	hat you h	ave attended even if
you did not co	-	_				_	Б	0		
School:										
Courses Comp	leted: _									
2. Required Cou	rses and	d Grade	s Receiv	ed. List	each tim	e course w	as tak	en.		
If you have not	complet	ted a cou	ırse, pled	ise indic	ate the qu	ıarter you p	olan or	ı taking	the course	e(s) under Professor.
		arter (tir	nes	2 nd Qu	uarter (ti	mes taken)		uarter (times	Professor(s)
Grades / repeats	taken)	2nd	3rd	1st	2nd	3rd	taker	1) 2nd	3rd	
General Biology	Ist	Znu	Jiu	I st	Zna	Jiu	Ist	Znu	Jiu	
General										
Chemistry										
Organic Chemistry										
General Physics										
Biochemistry										
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List other course			ing grae	des) tha	t you wo	uld like th		mittee	to make	note of. This part will
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List other course of particular into	Please s	submi	ing grad ho are r	des) tha not scien	t you wo	ould like th	ne com			
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List other course of particular into	Please s	submi	ing gradho are r	des) tha not scien	t you wo	ould like thers. I transc	ript t	itled,	Form (C(a), ID#.
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FORM D: PROFESSIONAL SCHOOLS AND RECOMMENDATION REFERENCE LIST

•	List the names and deadlines of professional schools you are applying to.

Name: _____ ID#: _____ Pre: _____

School Name	Deadline/ Early decision?

RECOMMENDATION REFERENCE LIST

Remind recommenders to submit letters by posted deadline.

Recommender	Date Request Form Given to Recommender	Affiliation
		Science Professor (BIO, CHEM, PHYS, MATH)
		Science Professor (BIO, CHEM, PHYS, MATH)
		Religious Leader/Spiritual Advisor
		Work/Volunteer supervisor
		Other
		Licensed pharmacist (required for pharmacy)

FORM E: CONFIDENTIALITY STATEMENT & FERPA RELEASE FORM

Right to Review Letters of Recommendation

Name:	ID#:	Pre:
University Pre-Health having a confidential (e Family Educational Rights and Privacy Act of Professions Recommendation Committee (Roclosed) or non-confidential (open) file prepared dents the ability to examine their completed parts.	C) gives each student the option of ed. This waiver consent form allows
Confidential (Closed): Signir ecommendation, including the co	ng this section indicates that you have waived ommittee letter.	your right to review your letters of
• SIGN HERE to request	a confidential (closed) RC file.	
Signature:	Date:	
Non-Confidential (Open): Si recommendation contained in yo	igning this section indicates that you have reta our file.	ined your right to review all letters of
• SIGN HERE to request	a non-confidential (open) RC file.	
Signature:	Date:	
	Right to Release Information to Profess ID#:	
Recommendation Committee educational record or in the information may include but academic integrity violation personal interview with a may was submitted voluntarily at used to assist in my applicate revoke my consent to this resulted the Health Professions. I understoot affect information that we two years after the date about IF I MAKE ANY MAJOR	ADJUSTMENT TO MY FILE, I <u>MUST</u> SIC	se any information in my hal program of my choice. This vidual courses, test scores, ad information gleaned during the hat this recommendation packet equired from an interview is to be choice. I understand that I can signed letter must be sent to Preease, it is not retroactive and does consent. This release is valid for GN A NEW RELEASE FORM.
Signature:	Date:	:

FORM F (a-b): ACADEMIC INTEGRITY & CITIZENSHIP REPORT

Name:	ID#:	Pre-Health Program:
This form	allows access to Acade	emic Integrity files
	a School of Business, Scho	ined by each of the schools: College of Arts ol of Education, H.M.S. Richards School of
academic integrity issues to the I	Pre-Health Professions Rec	nd committee provide information related to ommendation Committee as a part of my file or to the professional school(s) of my choice.
I understand that I will not hav complete until this form is subm		rm, and that my file will not be considered ealth Professions.
Signature:		Date:
This form a	llows access to the citi	zenship record of the student.
University student and submit it	to the Pre-Health Profession	tion regarding my citizenship as a La Sierra ons Recommendation Committee as a part of ttee letter to the professional school(s) of my
I understand that I will not hav complete until this form is subm		rm, and that my file will not be considered ealth Professions.
Signature:		Date:

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FORM G: ADMISSION TEST SCORES

prior to the Please fill in more than o	Recorn the ta	nmendation able and pro	Commi ovide our ll it in ac	ittee pro	orofessional schoocess. a copy of your to gly. (Test date re	est scores. If the	he exam has be	en taken	•	
Test A	AC VG	Perceptual Ability (PAT)	Quanti Reaso (QR	ning	Reading Comprehension (RCT)	Biology	General Chemistry	Organ Chemist		Tota Scien
edical Co Test Date	llege	Admissio Biological Biochemic Foundatio	& cal	Chen Ph		Psychological, Social and Biological Foundations	Critical An & Reason Skills	ning	Tota	al Score
Test Date It is recomme	ended to	Biological Biochemic Foundatio	& cal ns	Chen Ph Four	nical and Sysical	Social and Biological Foundations se tests including of	& Reason Skills	ning	Tot	al Scor

FORM H(a): RECOMMENDATION COMMITTEE LETTER REQUEST FOR PROFESSORS

Dear Recommender: Your candid evaluation of applicant named below is critical to the professional health school admissions process. Professional health schools require all letters of recommendation be on letterhead stationery, typed, dated, and signed. If you do not have access to letterhead, please include your name, address, phone or email on the letter. Letter writers should be able to speak to an applicant's abilities and have a good sense of his/her suitability for a doctoral level health career. On behalf of the applicant, thank you for taking the time to prepare a thoughtful evaluation for our students.

Most helpful:

- Relationship between you the applicant, including which classes they took from you and when.
- Data about class performance beyond what is reflected by the grade in the transcript. What was their overall class rank? What kinds of assignments did they excel on, or did they struggle with? How did they perform in the laboratory, if relevant? Did their overall grade match their potential? Did they demonstrate good problem-solving ability and intellectual curiosity?
- Personal characteristics such as reliability, determination, academic integrity, motivation, along with specific examples of how these attributes were demonstrated to you personally.
- Leadership abilities such as ability to inspire and work with others, organizational skills, again with specific examples you observed.
- Social and interpersonal skills you observed in their interactions with peers, teaching assistants, and with yourself.

Least helpful:

Signature:

- Repetition of information from the application or transcript. Please do not write about things you have no personal knowledge of but are taking only from material given to you by the applicant.
- Unsubstantiated superlatives, vague generalities or lack of specific examples
- Please do not include personal information about the applicant, including but not limited to: relationship and or parental status, sexual orientation, health status, etc. Contact us if you have questions about what is appropriate to include.

Signature	Date	
		nmendation process,
Health Professions Re	commendation Comm	
LICANT: Pre-: Medic	ine Dentistry	Pharmacy:
ommendation to be pres	ented to the Recommend	dation Committee.
is desirable that recommendat	ion letters be written and main	tained in confidence. Without
of fi	e questions or comments rierra.edu or (951) 785-25 ng with this form here Health Professions Rease allow 2-3 weeks for the Allow Tre-: Medical Medica	e questions or comments regarding the letter of recomierra.edu or (951) 785-2535. In with this form here: https://forms.gle/Fsp. Health Professions Recommendation Commense allow 2-3 weeks for processing) LICANT: Pre-: Medicine Dentistry In mendation to be presented to the Recommendation to be presented to the Recommendation to the Recommendation to the presented to the Recommendation to the presented to the Recommendation to the Recommendation to the Recommendation to the Recommendation to the Recommendatio

Date:

retaining my right to see this letter, the evaluator has the option to refuse to write a letter of recommendation.

Name (Please Print):

FORM H(b): RECOMMENDATION COMMITTEE LETTER REQUEST FOR WORK SUPERVISORS

Dear Recommender: Your candid evaluation of applicant named below is critical to the professional health school admissions process. Professional health schools require all letters of recommendation be on letterhead stationery, typed, dated, and signed. If you do not have access to letterhead, please include your name, address, phone or email on the letter. Letter writers should be able to speak to an applicant's abilities and have a good sense of his/her suitability for a doctoral level health career. On behalf of the applicant, thank you for taking the time to prepare a thoughtful evaluation for our students.

Most helpful:

- Relationship between you the applicant, including which classes they took from you and when.
- Data about class performance beyond what is reflected by the grade in the transcript. What was their overall class rank? What kinds of assignments did they excel on, or did they struggle with? How did they perform in the laboratory, if relevant? Did their overall grade match their potential? Did they demonstrate good problem-solving ability and intellectual curiosity?
- Personal characteristics such as reliability, determination, academic integrity, motivation, along with specific examples of how these attributes were demonstrated to you personally.
- Leadership abilities such as ability to inspire and work with others, organizational skills, again with specific examples you observed.
- Social and interpersonal skills you observed in their interactions with peers, teaching assistants, and with yourself.

Least helpful:

Name (Please Print):

Signature:

- Repetition of information from the application or transcript. Please do not write about things you have no personal knowledge of but are taking only from material given to you by the applicant.
- Unsubstantiated superlatives, vague generalities or lack of specific examples
- Please do not include personal information about the applicant, including but not limited to: relationship and or parental status, sexual orientation, health status, etc. Contact us if you have questions about what is appropriate to include.

Recommender's Name (Please Print)	Signature	Date	
Note: No letter is altered in any way by this office. If y please direct them to Pre-Health Professions at <u>preheal</u>			nmendation process,
SUBMISSION OPTIONS:			
1. ONLINE : Submit letter of recommendation 2. MAIL : Send letter to La Sierra University, 4500 Riverwalk Pkwy., Riverside, CA 9251:	, Pre-Health Professions Re	ecommendation Comm	
TO BE COMPLETED BY THE STUDENT	APPLICANT: Pre-: Medic	cine Dentistry	Pharmacy:
Allow a minimum of two (2) weeks for the letter o	of recommendation to be pre	sented to the Recommend	dation Committee.
Under provisions of the Family Educational Rights and Privac or do not waive the right to see your recommendation docum confidentiality, such documents often have less credibility. I will carefully consider your materials.	nents. It is desirable that recommenda	ation letters be written and main	tained in confidence. Without
I hereby waive () or do not waive () n letter, I understand that the evaluator is not requested in the retaining my right to see this letter, the evaluator	uired to tell me the informati	ion contained in the lette	er. I understand that by

Date:

FORM H(c): RECOMMENDATION COMMITTEE LETTER REQUEST FOR RELIGIOUS LEADERS/SPIRITUAL ADVISORS

Dear Recommender: Your candid evaluation of applicant named below is critical to the professional health school admissions process. Professional health schools require all letters of recommendation be on letterhead stationery, typed, dated, and signed. If you do not have access to letterhead, please include your name, address, phone or email on the letter. Letter writers should be able to speak to an applicant's abilities and have a good sense of his/her suitability for a doctoral level health career. On behalf of the applicant, thank you for taking the time to prepare a thoughtful evaluation for our students.

Most helpful:

- Relationship between you the applicant, including which classes they took from you and when.
- Data about class performance beyond what is reflected by the grade in the transcript. What was their overall class rank? What kinds of assignments did they excel on, or did they struggle with? How did they perform in the laboratory, if relevant? Did their overall grade match their potential? Did they demonstrate good problem-solving ability and intellectual curiosity?
- Personal characteristics such as reliability, determination, academic integrity, motivation, along with specific examples of how these attributes were demonstrated to you personally.
- Leadership abilities such as ability to inspire and work with others, organizational skills, again with specific examples you observed.
- Social and interpersonal skills you observed in their interactions with peers, teaching assistants, and with yourself.

Least helpful:

- Repetition of information from the application or transcript. Please do not write about things you have no personal knowledge of but are taking only from material given to you by the applicant.
- Unsubstantiated superlatives, vague generalities or lack of specific examples
- Please do not include personal information about the applicant, including but not limited to: relationship and or parental status, sexual orientation, health status, etc. Contact us if you have questions about what is appropriate to include.

is appropriate to include.		
Recommender's Name (Please Print)	Signature	Date
Note: No letter is altered in any way by this office. If y please direct them to Pre-Health Professions at prehea		
SUBMISSION OPTIONS:		
1. ONLINE: Submit letter of recommendation	on along with this form here:	https://forms.gle/Fspf14zYMLdLWJ6Q9
2. MAIL: Send letter to La Sierra University	, Pre-Health Professions Reco	ommendation Committee, Sierra Vista Hal
4500 Riverwalk Pkwy., Riverside, CA 9251	5 (please allow 2-3 weeks for	r processing)
TO BE COMPLETED BY THE STUDENT	APPLICANT: Pre-: Medicin	e DentistryPharmacy:

Allow a minimum of two (2) weeks for the letter of recommendation to be presented to the Recommendation Committee.

Under provisions of the Family Educational Rights and Privacy Act of 1974, it is necessary that you check the appropriate space and indicate whether you waive or do not waive the right to see your recommendation documents. It is desirable that recommendation letters be written and maintained in confidence. Without confidentiality, such documents often have less credibility. However, regardless of the option you choose, the Pre-Professional Recommendation Committee will carefully consider your materials.

I hereby waive () or do not waive () my right to see this letter of recommeletter, I understand that the evaluator is not required to tell me the information corretaining my right to see this letter, the evaluator has the option to refuse to write a letter.	ntained in the letter. I understand that by
Name (Please Print):	ID #:
Signature:	Date:

FORM H(c): RECOMMENDATION COMMITTEE LETTER REQUEST-GENERAL

Dear Recommender: Your candid evaluation of applicant named below is critical to the professional health school admissions process. Professional health schools require all letters of recommendation be on letterhead stationery, typed, dated, and signed. If you do not have access to letterhead, please include your name, address, phone or email on the letter. Letter writers should be able to speak to an applicant's abilities and have a good sense of his/her suitability for a doctoral level health career. On behalf of the applicant, thank you for taking the time to prepare a thoughtful evaluation for our students.

Most helpful:

- Relationship between you the applicant, including which classes they took from you and when.
- Data about class performance beyond what is reflected by the grade in the transcript. What was their overall class rank? What kinds of assignments did they excel on, or did they struggle with? How did they perform in the laboratory, if relevant? Did their overall grade match their potential? Did they demonstrate good problem-solving ability and intellectual curiosity?
- Personal characteristics such as reliability, determination, academic integrity, motivation, along with specific examples of how these attributes were demonstrated to you personally.
- Leadership abilities such as ability to inspire and work with others, organizational skills, again with specific examples you observed.
- Social and interpersonal skills you observed in their interactions with peers, teaching assistants, and with yourself.

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- Unsubstantiated superlatives, vague generalities or lack of specific examples
- Please do not include personal information about the applicant, including but not limited to: relationship and or parental status, sexual orientation, health status, etc. Contact us if you have questions about what is appropriate to include.

Recommender's Name (Please Print)	Signature	Date
Note: No letter is altered in any way by this office. If please direct them to Pre-Health Professions at <u>prehea</u>		
SUBMISSION OPTIONS:		
1. ONLINE : Submit letter of recommendation 2. MAIL : Send letter to La Sierra University 4500 Riverwalk Pkwy., Riverside, CA 9251	, Pre-Health Professions Rec	commendation Committee, Sierra Vista Ha
TO BE COMPLETED BY THE STUDENT	APPLICANT: Pre-: Medici	ne DentistryPharmacy:
Allow a minimum of two (2) weeks for the letter	of recommendation to be prese	ented to the Recommendation Committee.
Under provisions of the Family Educational Dights and Drive	cy Act of 1974 it is necessary that you	chack the appropriate space and indicate whether you was

Under provisions of the Family Educational Rights and Privacy Act of 1974, it is necessary that you check the appropriate space and indicate whether you waive or do not waive the right to see your recommendation documents. It is desirable that recommendation letters be written and maintained in confidence. Without confidentiality, such documents often have less credibility. However, regardless of the option you choose, the Pre-Professional Recommendation Committee will carefully consider your materials.

I hereby waive () or do not waive () my right to see this letter of recomme letter, I understand that the evaluator is not required to tell me the information contretaining my right to see this letter, the evaluator has the option to refuse to write a let Name (Please Print):	ained in the letter. I understand that by
Signature:	Date:

FORM I: SELF ASSESSMENT

Name:		ID#:]	Pre:
	Adapted	l from UC Berkeley C	areer Center	
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bute to a successfu	al professional so T his form does r	uide as you prepare for yohool application and the not have to be turned in ication.	is can serve to assis	t as you evaluate
T ONE				
science, 3.75 n	on-science) of ap	that my grades are at or oplicants accepted to US on GPA for California so	medical schools (A	`
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Very satisfied	Satisfied	Somewhat Satisfied	Not satisfied	Not Applicable
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	•	, .		
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FORM I: SELF ASSESSMENT (cont.)

Name:	ID#: Pre:			
T TWO				
1. EXTRACUR campus organi		ERIENCES: I am, or h	ave been, an active p	participant in a
Very Satisfied	Satisfied	Somewhat Satisfied	Not satisfied	Not Applicable
2. COMMUNIT beings and the		have demonstrated a his	tory of caring about	my fellow human
Very Satisfied	Satisfied	Somewhat Satisfied	Not satisfied	Not Applicable
	-	am satisfied that I have on the satisfied the	lemonstrated person	al traits such as
Very Satisfied	Satisfied	Somewhat Satisfied	Not satisfied	Not Applicable
	QUALITIES: II interview) with o	have demonstrated that lathers.	can carry out a sopl	histicated
Very Satisfied	Satisfied	Somewhat Satisfied	Not satisfied	Not Applicable

SUMMARIZING YOUR RESULTS

Go back through the statements and make note of which areas 'Academics', 'Clinical Experiences', 'Extracurricular Experiences', 'Community Service', or 'Personal Qualities' you answered "Somewhat Satisfied" or "Not Satisfied". This may show areas that you may need to focus on as you prepare for health professional school.