Application for student teaching must be submitted **two months** prior to the quarter that you plan to begin. Documentation must be provided for each of the items required and the forms must be completed with the appropriate signatures. When this form is complete, turn it in to the secretary in the Curriculum and Instruction Department for processing. Placement may take 4 – 6 weeks.

**See the Credentials Analyst to verify the following:**

- Acceptance into the Teacher Education Program.
- CBEST (California Basic Education Skills Test) must be **PASSED.**
- Certificate of Clearance **MUST** be on file with the credential officer
  (The Certificate of Clearance is a California Department of Justice and FBI clearance. You will **NOT** be allowed to do student teaching without this. It can take six months to be returned)
- Verification of Subject Matter Competence
  - **Elementary:** CSET pass date
  - RICA pass date
- **Secondary:** CSET pass date
- GPA (2.75 or above verified by transcript: undergraduate)
  - If taken any graduate classes, verify graduate GPA
- Verification of negative TB (tuberculosis) test
- CPR (current date)

**The following courses are to be verified by the Department Secretary for completion and grades:**

<table>
<thead>
<tr>
<th>Courses taken by all students:</th>
<th>Grade</th>
<th>Date taken</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pre-professional Courses</strong></td>
<td></td>
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<tr>
<td>EDCI 204/502 Teaching in the Multicultural Classroom</td>
<td></td>
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<tr>
<td>EDFO 305/CI 507 Psychological Foundations of Education</td>
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<tr>
<td>EDCI 413/516 Technology in Education</td>
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<tr>
<td>HLSC 214/CI 503 Dimensions of Health</td>
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<tr>
<td>HPSC 274 American Government or examination</td>
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</tbody>
</table>
Professional Courses
EDCI 410/510 Classroom Management + lab
EDCI 417C/523C Culture, Society & Ethics k-12
EDCI 464/564 Special Education in the Regular Classroom

Specialized Coursework
Elementary Candidates:
EDCI 414/520 Reading K-8 + lab
EDCI 415/521 Mathematics K-8 + lab
EDCI 416/522 Language and Literacy, Grades K-8
EDCI 418/527 Elementary Science and Health + lab

Secondary Candidates:
EDCI 416A/522A Language and Literacy, Grades 9-12
EDCI 419/518 Reading in the Content Area + lab
EDCI 429/529 Middle School Theory + lab
EDCI 430/530 Secondary Theory and Practice + lab

Teaching Performance Assessments
EDCI 498/500 TPA Seminar

TPA 1 Task 1 (must pass) Date Passed:

TPA 2 Task 2 (must pass) Date Passed:

Turn the following items in to the Director of Student Teaching:
• Resume
• Autobiographical Sketch

Credential Sought: Multiple Subject: California: SDA:
(Check all that apply) Single Subject: California: SDA Subject Area:

What quarters do you plan to do Student Teaching?

Committee Action:
Accepted Denied Hold

Chair Signature Date

Comments:

Date Revised: 04/19/2016