La Sierra
Payroll Calendar for 2017

HOLIDAYS
January 2
January 16
February 20
May 29
July 4
September 4
November 23/24
December 25
New Year's Day observed
Martin Luther King Jr. Day
Presidents Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

TIME CARDS & CHECK REQUESTS
DUE: by 4:30 p.m. Monday following end of payperiod.

OFFICE HOURS
Monday-Thursday...8:30-12:00, 1:00-4:30
Friday.......................8:30-12:00

Symbols:
○ 1st Payperiod ends
□ 2nd Payperiod ends
△ 3rd Payperiod ends
$ Paycheck issued
Holidays