I-539 CHANGE OF STATUS CHECKLIST

The following documents are required before filing for a Change of Status. Once you have complete all items please go to www.lasierra.edu/oiss and schedule an appointment.

☐ Admissions to La Sierra University.
☐ Personal statement from student requesting reinstatement.
☐ Official copies of transcripts from previous and current institutions in the United States.
☐ Copies of old and current I-20 Forms (all levels and schools).
☐ Copy of passport, visa, and I-94.
☐ Financial Guarantee Form (FGF) (see attached).
☐ Copies of Bank Statement(s). Make sure that the total amount of all bank statements match the required amount listed on the total cost of tuition and fees on the FGF form located on page 3.
☐ Check of $370 written to the “Department of Homeland Security”.
☐ Check or cash for $10 to “La Sierra University International Office” to pay for mailing, photocopying, and other services.
☐ Reinstatement I-20 Form issued by La Sierra University (issued on the day of your appointment).
☐ SEVIS I-901 fee receipt (can be found at uscis.gov) on your reinstatement I-20 form.
☐ I-539 Change of Non-Immigrant Status Application (available to fill out during your appointment).